

## **DRAFT MINUTES**

**Staffing Committee Meeting 19<sup>th</sup> November 2024 5.15pm**

**The Gather Ennerdale**

**Present: Cllr. J Thursz (Chair); Cllr. B Wright; Cllr. S Guise**

### **1. Apologies.**

No apologies received.

### **2. Declarations of Interest.**

None declared.

### **3. Exclusion of Press and Public. The Public Bodies (Admission to Meetings) Act 1960.**

**Resolved** to exclude the press and public due to the following items relating to confidential staffing matters. Resolved to exclude the Public from item 4,5,6,7.

### **4. Payment of additional hours worked in the current financial year.**

**Resolved** to accept confidential Report A, **to recommend** to the full council for approval, the payment of 58.64 extraordinary hours.

### **5. Appraisal report conducted in November 2024**

**Resolved** to agree the confidential Appraisal report, conducted on 8<sup>th</sup> November 2024.

**Resolved** to bring forward to the next Staffing Committee meeting items arising from Appraisal report.

### **6. Salary Review**

**Resolved** to award one SCP salary point, effective from 1<sup>st</sup> April 2025, and to budget for an additional SCP salary point in the 2025/2026 financial year to allow for any award that may be due contractually.

## **7. Staffing budget requirement for the 2025/2026 budget year**

**Resolved** to request that the Council approves a total staffing budget for 2025/2026 of £5,694.53. This figure includes salary, holiday pay, expenses, employer's National Insurance, additional hours for specific project work, and additional hours to cover extraordinary work such as FOIA requests, complaints.

**In addition**, The Staffing Committee **resolved** to propose that the Council adds to its contingency funding the additional amount of £800. This represents the potential cost to the Council of extraordinary Additional hours based on the current 12-month projection for this budget year, to date.

Next Staffing Committee meeting will be in December 2024 date tbc.

Meeting ended